

RECORD OF PROCEEDINGS

Minutes of **ANTWERP LOCAL SCHOOL DISTRICT**

ORGANIZATIONAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ **JANUARY 9, 2018** _____ 20 _____

The Antwerp Local School District Board of Education met at 4:30 P.M. at the above date for their annual **Organizational** meeting at the Antwerp Local School Board Room.

1. The Pledge of Allegiance was recited by the Board Members.

- 2. Roll Call of Members:** Mrs. Anita Bok, Mr. Robert Herber, Mrs. Jayme Landers, Mr. Dennis Recker and Mrs. Sara Schuette.

Others Present: Dr. Martin Miller (Superintendent), Kristine Stuart (Treasurer), Travis Lichty (High School Principal), Amy Hammer (Elementary School Principal), Guests include: Bryce Steiner, West Bend News Reporter, Jessica Thornell and family, Allison Carnes and family, Gaige McMichael and family, Kelsie Puckett and family.

3. ELECTION OF PRESIDENT (ORC 3313.11 requires a recorded individual vote).

Robert Herber, President Pro-Tem called for nominations for President: Dennis Recker placed the name of Sara Schuette in nomination. There being no further nominations, Jayme Landers moved to close the nominations and Anita Bok seconded the motion. Vote on Presidency: Yes: Mrs. Bok, Mr. Herber, Mrs. Landers, Mr. Recker. Mrs. Schuette abstained. Vote 4-0-1.

President Elect, Sara Schuette now presides.

4. ELECTION OF VICE PRESIDENT

Sara Schuette called for nominations for Vice President: Dennis Recker placed the name of Jayme Landers in nomination. There being no further nominations, Dennis Recker moved to close the nominations and Robert Herber seconded the motion, Vote on Vice Presidency: Yes: Mrs. Bok, Mr. Herber, Mr. Recker, Mrs. Schuette. Mrs. Jayme Landers abstained. Vote 4-0-1.

Jayme Landers is named Vice-President.

5. ANTWERP LOCAL BOARD CONSENT ITEMS

Motion by Robert Herber and seconded by Dennis Recker, to approve the Board of Education Consent Items (a-v). Vote: Yes: Mrs. Bok, Mr. Herber, Mrs. Landers, Mr. Recker and Mrs. Schuette. Vote 5-0.

A. Appoint Anita Bok as Student Achievement Liaison to OSBA.

B. Appoint Robert Herber as Legislative Liaison to OSBA.

RECORD OF PROCEEDINGS

Minutes of

ANTWERP LOCAL SCHOOL DISTRICT**ORGANIZATIONAL Meeting**

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

JANUARY 9, 2018

20

- C. Appoint Superintendent, Treasurer and Board President to the Records Commission for 2018.
- D. Appoint Superintendent, Treasurer, Board Vice-President and Legislative Liaison to the Audit Committee for 2018.
- E. Designate the 3rd Thursday of each month at 6:00p.m., for the Regular Monthly Board of Education Meetings in the Antwerp Board Room for 2018.
- F. Continue the rate of compensation of \$80.00 per meeting for the twelve regularly scheduled board meetings. Allowance of one make-up meeting for reimbursement of an excused regular meeting of non-attendance will be allowed.
- G. Approve the Treasurer as designee to attend required Public Records Training for the Antwerp Local School District Board of Education Members.
- H. Designate the Superintendent as approving official to review and approve student activity budgets.
- I. Designate the Superintendent as purchasing agent for the district with a maximum of \$50,000 without board authorization.
- J. Dispense of the reading of the "minutes" of the previous meeting.
- K. Authorize the Treasurer to pay the bills.
- L. Authorize the Treasurer to make advance draws on February and August tax settlements.
- M. Authorize the Treasurer to invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available.
- N. Authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Paulding County Auditor as information becomes available to the Treasurer to warrant such filing.
- O. Authorize the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next meeting.

RECORD OF PROCEEDINGS

Minutes of ANTWERP LOCAL SCHOOL DISTRICT

ORGANIZATIONAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

JANUARY 9, 2018

20

- P. Authorize the Superintendent and Treasurer to enter into and/or accept/participate in Federal, State, or Local Grants or agreements deemed advantageous to the school district and authorize the Treasurer to appropriate funds for grants awarded.
- Q. Authorize the Superintendent or Treasurer to accept all donations to the school district on behalf of the Board of Education.
- R. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
- S. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- T. Authorize the Superintendent to sign all salary notices.
- U. Approve Depository Agreements with the Antwerp Exchange Bank, Fifth Third Bank, The State Bank & Trust Co., and First Federal Bank.
- V. Approve Motion authorizing the Treasurer and Superintendent to make certain proper public expenditures on behalf of the Board of Education to promote staff morale including professional development, beginning of year and end of school year staff breakfasts, lunches, dinners, refreshments, funeral memorials, and/or gifts.

6. ADJOURNMENT

Motion by Dennis Recker and seconded by Anita Bok to adjourn the organizational meeting at 4:39 p.m. Vote: Yes: Mrs. Bok, Mr. Herber, Mrs. Landers, Mr. Recker and Mrs. Schuette. Motion passed: 5-0.

TREASURER/CFO

PRESIDENT